

Genius and Generous General Manager

The general manager position is responsible for supporting Moon in her mission to create a welcoming, unique, homey, bohemian, and enchanting atmosphere for guests and staff. Success for Moon is not only measured in numbers but also in the creation of connection and memorable moments.

The goals for the General Manager position are to efficiently manage the staff, day to day operations. Efficiency of the general manager also includes assisting Moon in managing the flow, vibe and future profitability of Wildflower Cafe.

Requirements: Minimum of 50 hours per week, ability to work any position, availability to work the days, times, hours needed to meet the Wildflower's goals.

Salary with two weeks paid vacation.

Disclaimer: Vacation time must be approved by the owner and the first paid week of vacation must be 4 months after the initial start date as General manager. There is a probationary period for the first 3 months that the GM must be available for shifts scheduled or provide a doctor's note for absentee.

When open for service the general manager will need to work in day to day positions, of prep and service, as well as managing throughout portions of the day. General manager must learn how to efficiently run all kitchen positions. The general manager must first understand how to manage, and execute managing the kitchen efficiently before actively training in the Front of the House as a manager.

Communication with the owner, executive assistant, and staff are of the utmost importance. Some of the duties of GM are inventory of dry, refrigerated and prepped items, ensuring items are used in date, quality control, cost analysis, grocery store runs, assistance in ordering products, staff meetings, staff compliance paperwork, helping manage repairs/repair people for equipment, and managing the overall well being of the cafe. Responsibilities of the general manager ultimately will include learning and knowing how to run all positions in Front of House and Back of House in order to efficiently train, manage, assist during service and/or cover if someone can not make it to their shift.

Pay for the General Manager position is based on restaurant and management experience, as well as the combination of the two. Raises occur in stages when the manager training and managerial goals are met. This position is salary though may start as hourly depending on the level of confidence, commitment and experience.

Pay includes two weeks paid vacation with salary

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